

Minutes of the Jefferson County Development Authority  
Regular Board Meeting  
July 17, 2018

The Jefferson County Development Authority met at the Public Services Center, 1948 Wiltshire Road, Kearneysville, WV, at 3:00 p.m. for a Regular Board meeting.

Members present: Annette Gavin Bates, Dan Casto, Mike Chapman, Daryl Hennessy, Eric Lewis, Ben Martz, Neil McLaughlin, Peter Onoszko, Tony Roberts, Jim Ruland, Michael Shepp, Steve Stolipher and Harry Wilkins. Quorum Present.

Members absent: Andy Blake, Howard Mills, Lyle Tabb, Karan Townsend, Laura Whittington, and Julia Yuhasz

Also attending: Chris Strovel (Field Representative, Senator Capito), William Rohrbaugh (JCDA Attorney), Joy Lewis (WV Business Retention & Expansion Manager), Nic Diehl (Executive Director), Lyn Goodwin (Program Manager) and Jane Jones (Administrative Assistant – Recording).

**Public Comment**

No public comment.

**Minutes**

Mr. Shepp moved to approve the June minutes. Motion was seconded, and all voted in favor.

**Treasurer's Report**

Mr. Stolipher moved to approve the Treasurer's Report. Motion was seconded, and all voted in favor.

**New Business**

- a. *Consideration and Possible Action/Bicycle Race in Burr Business Park* – Mr. Stolipher moved to approve the bicycle race subject to additional conditions determined by the Board. The motion was seconded, and all voted in favor.
- b. *Consideration for Approval of the Form of Contract with Thrasher Engineering for Rockwool Water Line Project* – Mr. Rohrbaugh stated that Jefferson Utilities has indicated the contract pricing is acceptable; however, additional time is needed to complete his review. Mr. Rohrbaugh suggested that the board approve the contract conditional to his review and allow him the authority to make changes. Mr. Shepp moved to approve the contract conditionally, pending review and appropriate changes. The motion was seconded, and all voted in favor.
- c. *Consideration for Approval Legal Representation Agreements Related to Rockwool Water Line Project and Series 2018 A Bonds* – Mr. Stolipher moved to approve the legal representation agreements. The motion was seconded, and all voted in favor.
- d. *Consideration for Approval on Second Reading of Ordinance Authorizing the Issuance of the Lease Revenue Bonds, Series 2018 A* – Mr. Stolipher moved to approve the Reading of Ordinance Authorizing the Issuance of the Lease Revenue Bonds, Series 2018 A. The motion was seconded, and all voted in favor.

Meeting adjourned at 3:32 p.m.

Respectfully submitted,



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Harry Wilkins, Secretary/Treasurer